

DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING AGENDA
Friday, October 20, 2017, 8:00 a.m.
Commission Chambers, Second Floor
Governmental Center, 400 Boardman Avenue, Traverse City
www.downtowntc.com

Information and minutes are available from the DDA Director, 303 East State Street, Suite C, Traverse City, MI 49684, (231) 922-2050. If you are planning to attend the meeting and are handicapped requiring special assistance; please notify the DDA Director as soon as possible.

1. Roll Call
2. Consent Calendar - The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Board motion without discussion. Any member of the board, staff, or public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.
 - A. Consideration of minutes of the Annual Meeting of September 15, 2017, the Special Meeting of September 15, 2017 and the Special Meeting of October 6, 2017 (approval recommended)
 - B. Consideration of approving Financial Reports and disbursements for DDA, TIF 2 and TIF 97 Old Town TIF dated September 30, 2017, and Financial Reports for Traverse City Parking Services dated August 31, 2017 and September 30, 2017 (approval recommended)
 - C. Consideration of authorizing monthly payments of \$375 to the City of Traverse City for legal services with funds from the legal line item in the DDA budget (approval recommended)
3. Chairperson's Report
 - A. Community Development Report
 - B. Update on Strategic Planning and CEO Search
4. Executive Director's Report
 - A. Consideration of Awarding contract with Wyant Computers for managed information technology services for an amount of not to exceed \$2,180 per month with funds from the DDA professional/contractual line item with pro rated costs billed to the Traverse City Parking Fund
 - B. Consideration of Awarding contract with Pro Image Design to fabricate and install wayfinding signs
 - C. Disbursement of remaining TIF 2 Funds
 - D. Comments or Questions regarding Written Reports
5. Public Comment
6. Adjournment

The Traverse City Downtown Development Authority does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. The DDA Executive Director has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the DDA office.