

**DOWNTOWN DEVELOPMENT AUTHORITY**  
**LOWER BOARDMAN RIVER LEADERSHIP TEAM**  
**Tuesday, November 20, 12:30pm**  
**City Opera House, 106 East Front Street, Traverse City, MI 49684**  
[www.downtowntc.com](http://www.downtowntc.com)

**Meeting with Members of Great Lakes Fishery Commission Staff**

Information and minutes are available from the DDA CEO, 303 East State Street, Suite C, Traverse City, MI 49684, (231) 922-2050. If you are planning to attend the meeting and are handicapped requiring special assistance; please notify the DDA CEO as soon as possible.

1. Meeting Minutes of October 24, 2018
2. Introductions of Great Lakes Fishery Commission Staff, DDA Board Members and Lower Boardman River Leadership Team
3. Overview of FishPass Project
4. Overview of Outreach and Education Plan for FishPass Project
5. Overview of Lower Boardman River Unified Plan
6. Discussion of Aligned Visions and Objectives
7. Funding Opportunities
8. Overview of Process for RFQ responses
9. Other Business
10. Public Comment
11. Adjournment

Any interested person or group may address the Leadership Team on any agenda item when recognized by the presiding officer or upon request of any Leadership Team member. Also, any interested person or group may address the Leadership Team on any matter of concerning the Lower Boardman River not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than three minutes unless otherwise explained by the presiding officer, subject to appeal by the Leadership Team.

**DOWNTOWN DEVELOPMENT AUTHORITY  
LOWER BOARDMAN RIVER LEADERSHIP TEAM  
Wednesday, October 24, 2018, 5:30 p.m.  
400 Boardman Avenue, Lower Level Cafeteria  
Traverse City, MI 49684  
[www.downtowntc.com](http://www.downtowntc.com)**

Co-Jennifer-JayChair Burkholder called the meeting to order at 5:34 p.m.

**Present:** Elise Crafts, Christine Crissman, Jean Derenzy, Frank Dituri, Tim Ervin, Brett Fessell, Jennifer Jay, Deni Scrudato, Russ Soyring, Mike Vickery

**Absent:** Harry Burkholder, Rick Korndorfer, Michele Howard

**DDA Staff:** Colleen Paveglio

1. Meeting Minutes: **The meeting minutes from October 10, 2018 were approved as presented upon motion by Crafts, seconded by Soyring. Motion carried unanimously.**
2. Presentation by Brett Fessell, Grand Traverse Band of Ottawa and Chippewa Indians and Heather Hettinger, Michigan Department of Natural Resources Fisheries Division
  - a. Presentation on a number of items pertaining to the Boardman River including the Boardman Weir, anglers, fish habitat, and native and non-native fish species
3. Paddle Tour Schedule
  - a. Dituri provided dates of November 2 or November 9, 2018.
    - i. The Team to provide response by Monday, October 29
4. Update on RFQ
  - a. RFQ was disseminated on October 19, 2018
    - a. DDA and City website, Builder's Exchange, Record Eagle
    - b. Pre-Qualification Meeting set for October 31 at 10 am
5. Public Comment
  - a. John Nelson, 4022 Incochee, inquired about the Fisheries Division regarding fish habitat and ecosystem
6. Adjournment. The meeting officially adjourned at 6:33 p.m.

Respectfully submitted,

Colleen Pavegio

The Traverse City Downtown Development Authority does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. The DDA CEO has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the DDA office.

DRAFT



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## Memorandum

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To: Lower Boardman River Leadership Team  
From: Jean Derenzy, DDA CEO  
Date: November 16, 2018  
Re: Great Lakes Fisheries Presentation

We are pleased to host the Great Lakes Fisheries Commission at our November 20<sup>th</sup> meeting. Dr. Andrew Muir, Science Director, with the Great Lakes Fisheries Commission in the Science and Research department will be presenting and providing an update on the FishPass project proposed in Downtown Traverse City.

As the Leadership Team continues to meet and work on a unified plan for the Lower Boardman River, it is imperative to work with partners. The last mile of the Boardman River is a critical area as it enters the Great Lakes.

Dr. Muir will give an update on the Fish Pass project and how it relates to the work of the Commission. He will be joined by the following.

Dr. Marc Gaden, Communications Director & Legislative Liaison  
Dr. Dan Zielinski, Computational Scientist/Engineer  
Reid Swanson, Fisheries Biologist  
Frank Dituri, City of Traverse City Department of Public Services Director